

## **MILEAGE AND FUEL REPORT**

9140 Canal Road, Suite 100, Gulfport, MS 39503  
**Office (228) 701-0019 FAX 800-460-2372**  
**compliance@americantruckgroup.com**

RE: Mileage and Fuel Reports

Since you are using our plate and IFTA stickers, you are required to report to us a monthly mileage and fuel report. This reports has to be faxed, mailed or e-mailed (preferred method) to us by the **7<sup>th</sup> of each month**. A late fee of \$125 per report applies if we do not receive them on time or if we do not receive them at all.

Please call the Compliance Department (Claudia, Tammy or Amy **ONLY**) to confirm receipt of the reports as soon as you have sent them to us. We **will not delete** a late fee batch once it has been entered to the system.

Attached we are sending you a copy of the reports as well as an example for your understanding. Please use these new forms, as we have made some changes.

### Instructions:

**Mileage Report:** Please input your **TOTAL** miles driven in each state for the month.  
**Fuel Report:** Please fill out *all* the information required on this form. Input the date, state where the fuel was purchased and the gallons of fuel purchased. You **MUST ATTACH** the fuel receipts and list each fuel receipt separately. Credit for fuel purchase will only be given with proper documentation. For pre-pay receipts purchased gallons **must** be included. Do not attach tax exempt receipts, we do not need them.

Make copies of the report forms for your use.

If you have any questions or need more information regarding this report, please do not hesitate to contact the Compliance Department at (228) 701-0019

Thank You,

Compliance department

# IRP MONTHLY MILEAGE REPORT

FAX: 800-460-2372

E-MAIL : [compliance@americantruckgroup.com](mailto:compliance@americantruckgroup.com)

DUE BEFORE THE 7TH OF FOLLOWING MONTH

LATE FEE OF \$125 WILL APPLY

MONTH: \_\_\_\_\_ STOCK # \_\_\_\_\_

RENTER'S NAME: \_\_\_\_\_

ALABAMA	AL	_____	MONTANA	MT	_____
ALASKA	AK	_____	NEBRASKA	NE	_____
ARIZONA	AZ	_____	NEVADA	NV	_____
ARKANSAS	AR	_____	NEW HAMPSHIRE	NH	_____
CALIFORNIA	CA	_____	NEW JERSEY	NJ	_____
COLORADO	CO	_____	NEW MEXICO	NM	_____
CONNECTICUT	CT	_____	NEW YORK	NY	_____
DELAWARE	DE	_____	NORTH CAROLINA	NC	_____
WASHINGTON DC	DC	_____	NORTH DAKOTA	ND	_____
FLORIDA	FL	_____	OHIO	OH	_____
GEORGIA	GA	_____	OKLAHOMA	OK	_____
IDAHO	ID	_____	OREGON	OR	_____
ILLINOIS	IL	_____	PENNSYLVANIA	PA	_____
INDIANA	IN	_____	RHODE ISLAND	RI	_____
IOWA	IA	_____	SOUTH CAROLINA	SC	_____
KANSAS	KS	_____	SOUTH DAKOTA	SD	_____
KENTUCKY	KY	_____	TENNESSEE	TN	_____
LOUISIANA	LA	_____	TEXAS	TX	_____
MAINE	ME	_____	UTAH	UT	_____
MARYLAND	MD	_____	VERMONT	VT	_____
MASSACHUSETTS	MA	_____	VIRGINIA	VA	_____
MICHIGAN	MI	_____	WASHINGTON	WA	_____
MINNESOTA	MN	_____	WEST VIRGINIA	WV	_____
MISSISSIPPI	MS	_____	WISCONSIN	WI	_____
MISSOURI	MO	_____	WYOMING	WY	_____

Instructions: Please input your TOTAL MILES DRIVEN IN EACH STATE for the month.

Please call 228-701-0019 & ask for the compliance department if you have any questions.



# NO MILEAGE REPORT

9140 Canal Road, Suite 100, Gulfport, MS 39503

Office (228) 701-0019 FAX (800) 460-2372

DUE BEFORE THE 7<sup>TH</sup> OF FOLLOWING MONTH. LATE FEE OF \$125 WILL APPLY

Email: [compliance@americantruckgroup.com](mailto:compliance@americantruckgroup.com)

PLEASE CALL TO CONFIRM RECEIPT OF THE REPORT

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IF YOU DO NOT HAVE MILES TO REPORT FOR THE MONTH, PLEASE COMPLETE  
THIS FORM AND FAX IT TO THE COMPLIANCE DEPARTMENT @ 877-822-0774

DATE: \_\_\_\_\_

I, \_\_\_\_\_, STOCK # \_\_\_\_\_ HAVE  
NO MILEAGE / FUEL TO REPORT FOR THE MONTH OF \_\_\_\_\_, 2014.

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SIGNATURE